



# CPI Training Solutions, Inc.

## About CPI Training Solutions Inc:

CPI Training is a Woman-Owned Small Business headquartered in Charlotte, NC, delivering computer training services and distributing computer classroom training manuals to community colleges, universities and local businesses. CPI was incorporated in the State of North Carolina in 1999.

## Company Principal:

**Pamela W. Adams** is President of CPI Training Solutions, Inc. She received her Bachelor of Arts in Business and Computer Certification from Queens University of Charlotte. Mrs. Adams taught computer applications in adult education programs for community and technical colleges in North Carolina from 1986 to 1994. She has authored or co-authored hundreds of computer training manuals.

## Key Personnel:

President: **Pamela W. Adams**

Training Coordinator/Sales: **Jane Cowan**

## Areas of Expertise:

- Microsoft Computer Training Manuals (Word, Excel, Access, PowerPoint)
  - Computer training courseware written by classroom instructors
  - Books are available printed or site license, with or without a practice CD in each book
  - Targeted for short-term, (usually 6 hours) non-credit and non-degreed classes, meeting needs from basic computer literacy to Job Skills Training
  - Technology courses designed for personal enrichment and Lifelong Learning.
- Customized Professional Development Technology Courses
  - CPI has developed several Customized Computer programs for adult educators as well as early childhood educators.
- Custom Designed Documentation
  - CPI has designed technology courses for proprietary software systems and implementations for school systems and colleges. Training documentation was written for each workshop.

## Clients:

**Charlotte Mecklenburg Schools Technology Services, NC**  
**University of North Carolina at Charlotte Extended Academic Programs, NC**  
**Guilford Technical Community College Center for Business and Industry, NC**  
**College of the Albemarle Small Business Center, NC**  
**Novant (Presbyterian Healthcare), NC**  
**City of Concord, NC**

## Company Information:

- DUNS Number: 836666313
- CAGE Code: 6AHH7
- Corporation, NC, 1999
- Woman-Owned Small Business
- Federal Central Contractor Registration (CCR)
- NC Historically Underutilized Businesses (HUB)
- City of Charlotte Small Business Enterprise (SBE)
- Accept all Major Credit Cards & Federal Government Purchase Cards

## Contact Information:

**CPI Training Solutions, Inc.**  
**PO Box 5218**  
**Charlotte, NC 28299-5218**

**Phone: 704-358-3383**

**Fax: 704-358-3373**

**Email: [cpi@solutionsrus.com](mailto:cpi@solutionsrus.com)**

**Website: [www.solutionsrus.com](http://www.solutionsrus.com)**

## NAICS Codes:

- 611420 Computer Training
- 611710 Educational Support Services
- 611430 Professional and Management Development Training
- 711510 Independent Artists, Writers and Performers (Technical Writing)

## Functional Areas:

- **Course design** for technology professional development workshops
- **Publications** of applications courseware and customized documentation for proprietary systems
- **Instructors** for technology workshops

